

LITIGATION SOLUTION, INC. PRIVACY POLICY

LSI is highly sensitive to the privacy interests of its clients and believes that the protection of those interests is one of its most important responsibilities. In acknowledgement of its obligations, LSI has adopted the following Privacy Policy applicable to information about our clients required in the course of business.

1. Acquisition of Client Information: LSI does not acquire any more information about our clients than is required by law or is otherwise necessary to provide a high level of service efficiently and securely. LSI will treat all client information as proprietary and confidential. We are committed to meeting the privacy requirements of our clients through confidentiality agreements or other arrangements.

2. Our Employees and Privacy. We educate all of our employees about the importance of client privacy and the obligations it entails. We give access to information about our clients only to those employees who require it to perform their jobs.
 - a. All sensitive client information can only be accessed by our Project Coordinators and our owner, Terry Vaughn. Logs are kept manually and electronically for access to our sensitive client information areas. Furthermore, no access to client data is allowed without a verifiable purpose and need to know.
 - b. All project coordinators who work from remote locations have been issued company-owned machines, containing only approved, fully licensed software. These machines will be routinely inspected by the LSI IT department.
 - c. LSI reserves the right to randomly inspect any personal computer(s) used by employees for work related purposes, especially for work done after normal business hours. Inspections will be conducted by a LSI forensic team member who is a licensed private investigator
 - d. Phil Anderson has been appointed to the role of Privacy Officer, and will be working to determine LSI's legal and regulatory compliance requirements.
 - e. All LSI employees are responsible for knowing privacy policy requirements and strictly obeying them. Employees will be notified immediately of any changes to privacy policies obligations.
 - f. LSI employees will be trained on new privacy policies and practices that have been implemented. By March 31st, 2008 employees will be required to sign a document, which will be placed in their personnel binders, stating that they both understand and agree to adhere to these privacy policies.

3. Information Security Measures. LSI has the utmost concern for the security, integrity, and confidentiality of all client data. We make access to privacy-sensitive information subject to rigorous procedural and technological controls, consistent with legal requirements and the demands of customer service.
 - a. As of December 18th, 2007 LSI has moved the majority of hosted client data servers to a secure collocation center. Only a very small group of employees have access to the facility, and entry is controlled through biometric scan.
 - b. LSI servers not at the collocation center are kept in a locked server room under 24x7 video surveillance.
 - c. As a licensed private investigation firm in the State of Texas, LSI is fully compliant with all electronic evidence-related laws and practices. All client evidence and backups are kept in our secured evidence safe, which is monitored 24x7 via multiple surveillance cameras. Only 3 employees have the combination to this safe, and all evidence is accompanied by chain of custody documentation.
 - d. Upon the termination of a LSI employee, any company devices used by that employee capable of storing electronic information are forensically captured and stored in our evidence safe.
 - e. LSI is currently working with an IT consulting firm to assess our network and information security, including vulnerability testing.
 - f. LSI has developed a formal Incident Response / Disaster Recovery Plan including considerations for continuity of business operations and safe data recovery.

4. Disclosure to Third Parties. We will provide individually-identifiable information about our clients to third parties only if we are compelled to do so by order of a duly-empowered governmental authority, if we have the express permission of the client, or if it is necessary to process transactions and provide our services
 - a. Third Party Service Providers: While the vast majority of LSI's work is done in-house, if work from a third party service provider is required, LSI will only disclose information required to complete the specific task. The provider will be informed of any applicable privacy obligations and required to sign a confidentiality agreement.

5. Privacy and Our Business Partners. When we make our technology or services available to business partners, we will not share with them any more information than is necessary, and we will make every reasonable effort to assure, by contract or otherwise, that they use our technology and services in a manner that is consistent with this Privacy Policy.

- a. LSI will submit a revised and updated copy of its privacy policy to clients and immediately notify them of any changes to privacy practices when they occur.
- b. LSI's clients who use our internet hosting services have access to their data only. We offer a Verisign 128-bit SSL connection on our web servers, and use a Sonic Wall Pro 100 hardware firewall for intrusion detection and network monitoring. The logs are checked every Monday morning for intrusion attempts or unauthorized access.